

SAMPLE REQUEST LETTER

Name of Film Production/Company

Address, Telephone, Email

Date: .....

To Ms H.E Minister of Ministry of  
Culture and Fine Arts  
Kingdom of Cambodia



Object request:

What's your purpose for shooting? When and Where?

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I hereby agree that I shall abide the Cambodia laws and regulations particularly those relating to permission to work in Cambodia. The filming process and end produce shall not adversely affect the national security, public order good morals, environment and dignity of the Cambodia nation.

I undertake to welcome a Department of Cinema representative on the set who is entitled to monitor and control that scenes shot are the same as described in the document provided. The Cinema Department representative is the intermediary person for the production if the production needs to communicate or requires support in dealing with local authorities.

SIGNED.....

PRODUCER/DIRECTOR